

**Town of Brentwood  
Budget Committee Meeting:  
Minutes of September 29, 2008**

Present: Jane Byrne Chairman, Jeff Bryan Selectmen's Rep, Elyse Seeley, Ken Christiansen, Charlie Gargaly, and Bill Faria.

The meeting was called to order at 7: 10 PM

**May, 2008 meeting minutes**

- Jane asked that voting on meeting be postponed until a copy was on hand for review. Charlie will be abstaining because he was not at the meeting.
- Jane made a motion to accept one correction to the May, 2008 minutes. The motion was seconded and carried.

**Discussion and review of the Town's General Fund for year-to-date through 9/25/08.**

- The general feeling is that the Town is doing well.
- Initial discuss highlighted line items that are expected to run a deficit, including fuel and snow removal, should there be an unseasonably cold Autumn or early snow storm .
- Sand has been purchased and delivered; road salt has not yet come in, is not paid for.
- Presently maintenance budgets at Highway and Fire Depts are exhausted. South Road repairs have been completed. Highway brush cutting has not been done yet; weather may allow the Town to hold off until next year.
- Insurance is over budget due to an employee injury in 2007 that increased the Town's MOD overall rate.
- The General Assistance fund is still solid despite the difficult economic climate. Sue Benoit is doing a good job contacting outside (non-town) agencies for their support.

**Town's Contingency Fund.** The reporting of this line item was previously identified as problematic by the State Department of Revenue: it is up to the Selectmen to make a recommendation on where to report the monies in the future.

**Revolving Accounts.** A request was made to Jeff (as the Selectman's Representative) to have departments provide both revenues and offsets of these accounts at the next Budget Comm meeting.

**School Committee.** Charlie reported that the Town benefited from a return of \$274,000 for unexpended health care benefits; they had been estimated to increase at a higher percentage than actually experienced. A request was made to learn how many employees will be moving (up) out of step this year. This would negatively impact payroll and benefits line items.

**Warrant Article.** The State hasn't approved a contractor for the Crawley Falls Bridge repairs.

**Outstanding Concern.** Cost of fuel for the winter season.

**Next meeting.** Oct 27th, with tentative agreed to Nov 17, 24, and Dec 15, 2008.

The meeting adjourned at 8:40 .

Minutes taken and reported by Tracie M May

